



Republic of the Philippines
Department of Education
Schools Division of Benguet

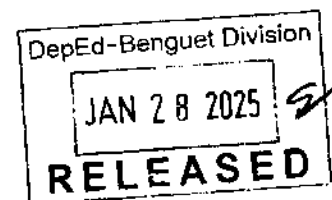
January 24, 2025

DIVISION MEMORANDUM


No. 40, 52025

**PARTICIPATION OF SCHOOL HEADS AND UTILITY WORKERS OF TUBLAY,
TUBA, AND ATOK DISTRICTS IN CONTINUING THE BEAUTIFICATION DRIVE
IN PREPARATION FOR CARAA 2025**

TO: Chief Education Supervisors, CID, and SGOD
Public Schools District Supervisor
Public Elementary and Secondary School Heads
Division Office Personnel and All Others Concerned



1. This memorandum requests the active participation of school heads and utility workers in the schools of Tublay, Tuba, and Atok Districts to support the ongoing construction and beautification works. These efforts are critical in preparation for the upcoming CARAA 2025 and are essential for ensuring the readiness of our facilities.
2. As part of this initiative, school heads and utility workers will join the male personnel of the division office to collaboratively carry out the construction, carpentry, welding, and concreting works scheduled on **January 27 through January 31, 2025**. This united effort aims to streamline tasks and achieve significant progress in beautification and preparation activities.
3. All personnel involved must bring the necessary construction paraphernalia or tools, including but not limited to shovels, trowels, hammers, levels, measuring tapes, buckets, and other equipment needed for concreting and finishing tasks. Additionally, all participants must wear appropriate safety gear, such as helmets, gloves, safety goggles, masks, and sturdy footwear, to ensure safety and prevent accidents during the activities.
4. School heads must coordinate with their respective utility workers to ensure attendance and active involvement in all scheduled activities. The Division Office will disseminate further instructions regarding the venue and specific assignments.
5. Immediate compliance with and disseminating this memorandum to all concerned is directed. This memorandum also serves as your official travel document.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director and
Concurrent Officer-In-Charge
Office of the Schools Division Superintendent

sgod/smr/amd



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